

busyme office cleaning

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Company introduction

Busyme is an owner-managed company established in 2001, operating locally in West London.

Busyme is a trustworthy, experienced cleaning company.

We employ hard-working and reliable cleaners with excellent references.

Busyme provides tailored packages that meet your exacting requirements, based on a process of in-depth consultation to ensure we fully understand and implement your cleaning requirements.

We offer a full range of professionally managed cleaning services, including eco-friendly carpet cleaning, curtain cleaning and upholstery cleaning, together with office equipment cleaning, such as keyboards, computer screens, telephones, fax machines, printers and copiers.

Busyme started by providing reliable and experienced staff for the domestic market

Through the quality of service we delivered and maintained, we were then commissioned by estate agents and landlords to carry out pre and post tenancy cleaning.

This then led us into providing our office cleaning services.

Business approach

In order to accurately assess the cleaning needs of each site, we undertake a thorough survey.

Office density is crucial, as are floor coverings, and office furnishing and equipment.

Each situation is unique and our aim is to accurately calculate the most competitive price for each service requirement.

We believe in transparency of costing, and we will indicate the amount of man-hours needed for each element of the contract, as well as detailing any additional itemised costs.

Our key strength is that we maintain at all times the commitment of the owners to deliver quality and service.

We are small enough to care and large enough to cope.

Quality management

It is the policy of Busyme to seek the highest standard in all aspects of cleaning and related tasks.

It is our policy to have a full understanding of our customers' requirements.

We only use trained and experienced staff and high quality equipment and materials.

Our aim is to consistently exceed customer requirements efficiently and on time.

We believe it is important that customers have direct contact with the owner of Busyme, and to this end we maintain regular customer liaison in order to build a productive working relationship.

Security

The company recognises the fundamental importance of security and we therefore rigorously uphold security policies stipulated by the client.

All our staff are fully vetted.

This is achieved through checking references from previous employers, inspecting Inland Revenue documentation, a P45/P46, and holding photocopies of passports, utility bills and bank statements.

Training

In a relatively unskilled industry such as ours, we ensure training is not overlooked. The most important aspects of our training includes:

- ★ Equipment and product usage
- ★ Health and safety
- ★ Areas of responsibility
- ★ Time keeping
- ★ Codes of conduct
- ★ Communication
- ★ COSHH (Control of Substances Hazardous to Health)

We use BICSc (British Institute of Cleaning Science) training modules.

We are mindful of the implications of the Health and Safety Work Act, and COSHH regulations.

We as an employer must ensure all our cleaning products and methods of usage are thoroughly demonstrated to our employees.

Health & Safety

We ensure that all our staff are aware of the potential risks to their safety at work and how best to avoid them. We instruct our staff on:

- ★ Storage of equipment and products
- ★ Obstructions and spillages
- ★ Fire hazards
- ★ BICSc
- ★ The Health and Safety at Work Act (1974)
- ★ COSHH Regulations (1999)
- ★ Electricity at Work Regulations (1987)

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Why Busyme?

We are small and we care

We are eco-friendly

We have experienced and motivated staff

We are adaptable and will meet clients' different needs

We have the best price for the highest quality service

We are owner-managed